Revised: November 2006

AFTER SCHOOL SNACK PROGRAM PROGRAM REVIEW FORM

First	Review	
Second	Review	

School districts that are claiming reimbursement for after-school snacks under the National School Lunch Program must "review each after-school care program two times a year; the first review shall be made during the first four weeks that the school is in operation each school year." The second review shall be completed prior to the close of the school year.

1. Is the after school snack program structured and supervised? 2. Does the after school snack program offer educational and/or enrichment activities? 3. Is the after school snack program operating after the close of the regular school day? 4. Were all snack components offered and available to students? 5. Were snacks offered accepted by students? 6. Is this site area or income eligible? Income Eligible Area Eligible Area Eligible Area Eligible 7. Was an accurate count of free, reduced price or paid students maintained? 8. Was only one snack claimed, per child, per day for reimbursement? 9. Are menu and production plans complete and accurate? 10 Does site coordinator communicate daily as to the number of snacks needed for program? 11 Reviewers observation: Number of snacks served, day of review: Free Reduced Paid Adults TOTAL 12 In the reviewer's opinion, is this after school snack program operating within program regulations and guidelines? Comments:	
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